## Willamette Quarterly Meeting Treasurer's Report, Spring Quarter 2022 (May 21, 2022)

End of Year Income/Expense Summary for January-December 2021			Notes
Income/Assets			
Checkbook balance at beginning of 2021	\$	5,413.18	
Assessments Rec'd	\$	2,115.00	We received \$2,115 in assessments in early 2021.
Spiritual Life Fund donations	\$	0.00	
Spring 2020 QM Registration Fees	\$	0.00	No in person gathering in 2021.
Men's Retreat (MR) Registration Fees	\$	0.00	No in person retreats in 2021.
Misc. Income	\$	0.00	
Total 2021 Income	\$	2115.00	
Evnence/Liebilities			
Expenses/Liabilities  Office & Misc. Expense	\$	120.63	Budget \$150; includes any website maintenance
Office & Hilse. Expense	Ψ	120.00	expenses, stamps, misc. office-related, and bank fees
EMO Membership	\$	0.00	Budget \$450; late payment made in Feb. 2022
Undesignated Concerns	\$	500.00	Donation to COVAX (International Covid Vaccine Fund)
Spiritual Life Fund Expense	\$	0.00	No requests in 2021
Spring 2021 Qtr. Expenses	\$	0.00	No expenses for online only gathering in May 2021.
Men's Retreat (self-supporting)	\$	0.00	
Total 2021 Expenses	\$	620.63	
Checkbook Balance as of 12/31/2021	\$	6,907.55	
Year-To-Date Income/Expenses for 2022			
Total 2022 YTD Income	\$	0.00	Per budget approved at May 2021 WQM business meeting, we had an "assessment holiday" during 2022. No assessments were requested or received during 2022.
Total 2022 YTD Expenses	\$	482.00	Belated payment for EMO membership in February (\$450), plus bank fees (\$8/month). We will have minor expenses from our 5/21/2022 gathering.
Checkbook Balance as of 4/30/2022	\$	6,425.55	
Fund Balances as of 4/30/2022			Not the same as our checkbook balance; see below.
Reserve/QM subsidy/Budgeted Items	\$	5,709.20	
Other Credits	\$	479.00	Credit rolled over from Camp ArrahWanna deposit made in 2019.
Spiritual Life Fund	\$	444.50	No income or expense in 2021/2022 YTD.
Men's Retreat Fund	\$	271.85	No income or expense in 2021/2022 YTD.
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## Treasurer's Notes on 2021 End of Year & 2022 Year to Date Income/Expense Report:

- Assessment income from constituent Meetings was close to budget for 2021, and as planned, an
  "assessment holiday" was implemented in 2022, so no assessment income has been received in
  2022.
- With no in person gatherings in 2021, our primary expense was a contribution to the COVAX international Covid vaccination initiative. Due to the Treasurer's forgetfulness, our traditional donation to Ecumenical Ministries of Oregon (\$450) for 2021 was made in February 2022. Our bank initiated a monthly service charge of \$8 in June 2021, which is ongoing.
- Our reserves (> \$6,600 at the time of this report), combined with anticipated renewed assessment income, will cover expected budgeted expenses, as well as required deposits and other pregathering planning activity costs for next year's Spring 2023 residential gathering.

## Willamette Quarterly Meeting Treasurer's Report, Spring Quarter 2022 (May 21, 2022)

Part II: Proposed Budget for July '22-June '23			
	·	Notes	
Income			
Assessments	\$ 1450	In anticipation of increased expenses as we try out "blended" in- person/online gatherings, as well as ensuring we have adequate funds for our Spring 2023 residential gathering, a \$4 per member assessment for 2023 is recommended (the pre- pandemic rate was \$6).	
Spiritual Life Fund Donations	\$ 100	Anticipated donations from Spring 2023 gathering.	
Total Expected Income	\$ 1550		
Evnanços			
Expenses Spring 2023 Quarterly Meeting	\$ 4000	Larger subsidy to support planning activities and affordable attendance at Camp Arrah Wanna; existing Camp credit of \$479 will be applied to remaining camp fees, leaving a balance of \$6,491 to be paid in spring 2023. About \$2,500 in registration income from adult in-person attendees will be needed (no charge for children and youth).	
Office/Administrative Expenses	\$ 200	Stamps, copying, web hosting fees and other webkeeper's expenses, bank fees, etc.	
Ecumenical Ministries of Oregon (EMO) Donation	\$ 450	\$75 per Oregon 'congregation;' usually paid in October.	
Spiritual Life Fund- Scholarships	\$ 300	Anticipated use to support travel to spring 2023 gathering for geographically distant Friends.	
Undesignated Concerns	\$ 500	A line to account for ad hoc contributions made at the direction of business meeting during the fiscal year.	
Total Expected Expenses	\$ 5,450		
Total Reserves as of 4/30/2022	~ \$ 6,632	Includes Spiritual Life Fund balance of $\sim$ \$445, and Camp credit of \$479, but not Men's Retreat Fund balance of $\sim$ \$272.	
Potential spend-down	\$3,900	"Spend-down" amount is the difference between budgeted income and budgeted expenses, an estimate of how much we might reduce our reserves by. If all expected expenses were paid, we would have about \$2,730 in our reserves; in the past, we've dipped as low as \$2000, with no adverse effects on our planned activities.	

Respectfully submitted, Lyn Gordon, Willamette Quarterly Meeting Treasurer